



Annual Schedule of Planned Procurement Activities

Financial Year 2025 to 2026

No.	Project Number	Project Name	UNSPS C Code Level 3	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period	Contract Type
1	EAC-ASPPA-2026-001	Hosting of Events	90111600	Hosting of Stakeholder Sessions and Community Engagement - All-inclusive Venue- Catering, Audio Visual Equipment, Parking	Q2, Q3, Q4 of FY 2025-2026	Quarterly	One day per event	Limited Bidding/Single Source	N/A	Purchase Order
2	CSD-ASPPA-2026-002	Solution- Upgrade of the ERMS	43232400	Upgrade the current Electronic Records Management Software	Jan-26	Dec-26	1 Year	Sole Source	N/A	Fixed Price Contract
3	CSD-ASPPA-2026-003	Travel & Subsistence	90121500	Travel agency for airfare and hotel	As Required	As Required	As Required	Single Source	N/A	Purchase Order
4	CSD-ASPPA-2026-004	Conference, Functions, Meetings	90101700	All-inclusive venue for hosting of events	As required- Based on approval to host the event	As Required	As Required	RFQ Method	N/A	Purchase Order
5	CSD-ASPPA-2026-005	Insurance for vehicle	84131600	Renewal of Motor Vehicle Insurance	Jan-26	N/A	One Year Renewal	Single Source	N/A	Fixed Price Contract
6	CSD-ASPPA-2026-006	Security	92121500	Security service	Mar-26	May-26	3 Months	Single Source	N/A	Fixed Price Contract
7	CSD-ASPPA-2026-007	Motor Vehicles	25101500	Purchase of New Motor Vehicles for the Commission	Dec-25	May-26	6 months	Limited	N/A	Fixed Price Contract
8	CSD-ASPPA-2026-008	Indoor Air Quality	81171900	To conduct an indoor air quality assessment for the Commission	Jul-26	Sept-25	6-8 Weeks	Limited	N/A	Purchase Order
9	CSD-ASPPA-2026-009	Office	56101500	Office Renovations, Furniture and Equipment	Jan-26	Mar-25	6-12 Weeks	Limited	N/A	Purchase Order
10	CSD-ASPPA-2026-011	IOSCO Membership	94101500	Annual IOSCO Membership Fees	Jan-26	Feb-26	One year membership	Sole Source	N/A	Purchase Order
11	HR-ASPPA-2026-012	Recruiting- Temporary	80111600	Recruitment services for temporary Staff	Jun-26	Aug-26	N/A	Limited Bidding	N/A	Framework Agreement
12	HR-ASPPA-2026-013	Training & Seminars	86132000	Training facilitator/institute, registration fees	As Required	As Required	As Required	RFQ Method/Single Source/ Sole Source	N/A	Purchase Order
13	HR-ASPPA-2026-014	Temporary Engagement	80101500	Contract for Service	As Required	As Required	6 Months	Limited Bidding/Single Source	N/A	Fixed Price Contract

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14	IM-ASPPA-2026-015	IM services - Leasing contracts	44101501	Renewal of leasing contract for Photocopiers	Jun-26	N/A	Year 2 of 3	Limited Bidding/Single Source	N/A	Leasing Contract
15	IM-ASPPA-2026-016	Project- Computer hardware	43211500	Purchase of new laptop hardware and peripherals	Jun-26	Aug-26	N/A	Limited Bidding	N/A	Fixed Price Contract
16	IM-ASPPA-2026-017	Software Renewal	43231500	Renewal of Fortinet Networking Software Licenses	Aug-26	One year renewal	One year renewal	Limited Bidding	N/A	Purchase order
17	IM-ASPPA-2026-019	Software Renewal	43231500	Renewal of Lantaria Service Level Agreement - Effective Staff HRIS	Oct-25	One year renewal	One year renewal	Sole Source	N/A	Purchase order
18	IM-ASPPA-2026-020	Software Renewal	43231500	Backup and Recovery Software	Mar-26	One year renewal	One year renewal	Limited	N/A	Purchase order
19	IM-ASPPA-2026-021	Project-Servers	26111700	Renewal of UPS maintenance/support	Nov-25	One year support	One year renewal	Single Source	N/A	Purchase order
20	IM-ASPPA-2026-022	Software Renewal	43231500	Microsoft Open Value Agreement/Software Assurance	Mar-26	One year renewal	One year renewal	Limited	N/A	Purchase order
21	IM-ASPPA-2026-023	Software Renewal	43231500	Nitro PDF Licences	Jul-26	One year renewal	One year renewal	Single Source	N/A	Purchase order
22	IM-ASPPA-2026-024	Software Renewal	43231500	Convene Board Management Software	Aug-26	One year renewal	One year renewal	Single Source	N/A	Purchase order
23	IM-ASPPA-2026-025	Software Renewal	43231500	Vulnerability management solution renewal	Jul-26	One year renewal	One year renewal	Single Source	N/A	Fixed Price Contract
24	IM-ASPPA-2026-026	Software Renewal	43231500	Renewal of Endpoint Detection and Response (EDR) software and Managed Detection and Response (MDR)	Jan-26	One year renewal	One year renewal	Single Source	N/A	Fixed Price Contract
25	IM-ASPPA-2026-027	Project- Intranet	81111500	Consultancy for the intranet redesign	Mar-26	Sept-26	6 Months	Limited	N/A	Fixed Price Contract
26	CSD-ASPPA-2026-028	Fire Protection	46191500	One Year Contract Renewal: Quarterly Maintenance of Fire Suppression Systems at TTSEC Locations - Tower D and UTC Chaguanas	Jun-26	Jul-25	One Year Renewal	Single Source	N/A	Fixed Price Contract
27	IM-ASPPA-2026-029	Consultant- Digital Transformation	80101500	Conduct a Digital Transformation Readiness Assessment for the Commission	Jan-26	Sept-26	9 Months	Limited	N/A	Fixed Price Contract
28	IM-ASPPA-2026-030	HCI- Disaster Recovery	43211500	Implement a Disaster Recovery site Hyperconverged (HCI) appliance	Dec-25	Sept-26	10 Months	Limited	N/A	Fixed Price Contract

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29	IM-ASPPA-2026-031	Cyber Security Improvement	43233200	Implement a Multifactor Authentication Solution	Mar-26	Aug-26	6 Months	Limited	N/A	Fixed Price Contract
30	IM-ASPPA-2026-032	IT Upgrade	43211500	Supply, Delivery and Installation of replacement servers for our old standalone servers	Dec-25	Jun-26	6 Months	Limited	N/A	Fixed Price Contract
31	IM-ASPPA-2026-033	Cellular and Data	83111600	Group cellular and data service plans	Jan-26	Mar-26	3 Months	Limited	N/A	Fixed Price Contract
32	MR&S-ASPPA-2026-034	MR&S-Market Trade Surveillance Solution	43233200	Automated Trade Surveillance Software	Mar-26	Sept-26	6 Months	Limited	10 Days	Fixed Price Contract
33	IM-ASPPA-2026-035	Consultant- Cyber Security	80101500	Conduct a Cyber Maturity Assessment	Nov-25	Feb-26	4 Months	Limited	N/A	Fixed Price Contract
34	IM-ASPPA-2026-036	Consultant- Cyber Security	43233200	Acquire & Implement Data Loss Prevention software and other cyber security solutions.	Jan-26	May-26	5 Months	Limited	N/A	Fixed Price Contract
35	CSD-ASPPA-2026-037	Consultant- Health & Safety	80101500	Health & Safety Consultant	Jan-26	Mar-26	3 Months	Limited	N/A	Fixed Price Contract
36	CSD-ASPPA-2026-039	IT Upgrade	46171600	Replacement of electronic door locks and software and CCTV cameras and software	Jan-26	Apr-26	3 Months	RFQ Method	N/A	Purchase Order
37	CSD-ASPPA-2026-040	IT Upgrade	81112200	Upgrade of Omni suite application	Nov-25	Feb-26	3 Months	Single Source	N/A	Purchase Order
38	CSD-ASPPA-2026-041	Consultant/Firm- Insurance	84131500	Broker for Insurance policies for public liability, workmen comp, computer all risk, property all risks, D&O	Mar-26	May-26	2 Months	Limited	N/A	Fixed Price Contract
39	CSD-ASPPA-2026-042	Travel & Subsistence	90111500	Accommodation for the TTSEC	TBD	TBD	TBD	TBD	N/A	TBD
40	HR-ASPPA-2026-043	Consultant- Compensation Framework	80101500	Professional Services to review the Compensation Framework for TTSEC	Nov-25	Mar-26	2 Months	Single Source	N/A	Fixed Price Contract
41	HR-ASPPA-2026-044	Consultant- Culture Transformation	86132000/ 80172100	Professional Services for undertaking an organisational culture transformation in TTSEC	Nov-25	Nov-26	One Year	Limited Bidding	N/A	Fixed Price Contract

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42	CSD-ASPPA-2026-045	Rental of Carpark & Offsite Storage	80131500	UDECOTT Carpark, offsite storage	N/A Renewal of Agreement	N/A	N/A	Sole Source	N/A	Fixed Price Contract
43	CSD-ASPPA-2026-046	Staff Events- Sports & Family Day	80141607	Hosting of Sports and Family Day- All-Inclusive Venue	Feb-26	Apr-26	3 Months	Limited	N/A	Purchase Order
44	CSD-ASPPA-2026-047	Staff Events- End of Year	80141607	Staff year-end event	Oct-25	Dec-25	3 Months	Limited	N/A	Purchase Order
45	IM-ASPPA-2026-048	Software Renewal	43231500	Logic Manager Software	Jul-26	Aug-26	1 Month	Single Source	N/A	Purchase Order
46	ACCT-ASPPA-2026-049	Consultant- Audit	84111600	External Auditor	N/A	N/A	Continuation of existing 3-year contract	N/A	N/A	N/A
47	IM-ASPPA-2026-050	Consultant- Audit	84111600	Outsourced IT Audits	Nov-25	Jan-26	3 Months	Limited	N/A	Fixed Price Contract
48	IM-ASPPA-2026-051	Help Desk Software	81111800	SysAid Service Desk	Oct-25	Jan-26	3 Months	Limited	N/A	Purchase Order
49	IM-ASPPA-2026-052	Computer Software, Licenses Rental, Website	81112500	Websites/Digital Media/SLAs & Licenses	Nov-25	Dec-25	1 Month	Single Source	N/A	Fixed Price Contract
50	C&I-ASPPA-2026-053	Project-VASP	64101700	Virtual Asset Service Providers (VASPs)	Nov-25	Feb-26	2 Months	Single Source	N/A	Fixed Price Contract
51	HR-ASPPA-2026-054	Collective Agreement Review	80101500	Collective Agreement Review	Dec-25	Jun-26	6 Months	Limited bidding	N/A	Fixed Price Contract
52	LAE-ASPPA-2026-055	LexisNexis Two Year Online Subscription Nov 2025-2027	80121600	Two Year Online Subscription Nov 2025-2027	Oct-25	Two Year Subscription	Two Year Subscription	Sole Source	N/A	Fixed Price Contract
53	C&I-ASPPA-2026-056	Blockchain Intelligence Platform and Related Services.	43232600	Blockchain Intelligence Platform and Related Services.	Apr-2026	One Year Subscription	One Year Subscription	Single Source	N/A	Fixed Price Contract

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