

CHECKLIST FOR REGISTRATION OF SECURITIES (Excluding Collective Investment Schemes)

Name of Applicant: _____

	Documents	Submitted	Comments
1.	Issuer must be: <ul style="list-style-type: none"> • A registered reporting issuer, or • An international agency. 	<input type="checkbox"/>	
2.	Form 9 - Distribution Statement.	<input type="checkbox"/>	
3.	Registration fees*: <ul style="list-style-type: none"> • Distribution Statement filing fee of \$1,000. • Market access fees of 0.01% of the value of the funds to be raised, subject to a minimum of \$1,000. 	<input type="checkbox"/>	
4.	Prospectus covering the securities to be issued, unless an exemption is claimed under Section 79 of the Securities Act. As far as is reasonably practicable, the form and content of the prospectus should comply with the provisions of the Proposed Prospectus By-Laws and the Securities (General) By-Laws, 2015 . Please also include: <ul style="list-style-type: none"> • Copies of all expert reports referenced in the prospectus. • Signed consent letters from auditors and any other experts named in the Prospectus. 	<input type="checkbox"/>	
5.	Where the issuer is claiming Approved Foreign Issuer exemptions, please submit the following in order to satisfy the requirements of item 4 above: <ol style="list-style-type: none"> Form 16 – Certificate as an Approved Foreign Issuer A copy of the receipt or other evidence that the prospectus or offering document was approved by the regulator in the issuer's home country A copy of all documents incorporated or deemed incorporated in the prospectus or offering document A copy of all reports or valuations in respect of the distribution and which are filed in the issuer's home jurisdiction Form 17 – Submission to Jurisdiction and Appointment of Agent for Service of Process A copy of the prospectus of offering document, each supplement thereto including a certificate from a senior officer of the issuer certifying that the prospectus constitutes full true and plain disclosure of all material facts related to the issuer and the securities being distributed. 	<input type="checkbox"/>	

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	vii. Form 18 – Addendum to Prospectus for Distribution by Approved Foreign Issuers.		
6.	Prospectus filing fee* – TT\$17,500 (where applicable).	<input type="checkbox"/>	
7.	For asset backed securities a completed Form 15 – Risk Disclosure Statement.	<input type="checkbox"/>	
8.	All legal documents/managerial agreements constituting the securities to be registered. Please note that for: <ul style="list-style-type: none"> • Debt Securities: The functions of the Trustee and the Registrar/ Paying Agent should be performed by separate entities to avoid any possible conflicts of interest. • Securities being registered pursuant Employee Stock Compensation Plans: A copy of the Plan Rules and the Board Resolution (or other document(s) evidencing authorization for the creation/issuance of the shares) must be submitted to the Commission. 	<input type="checkbox"/>	
9.	Documentary evidence of approval for the creation of the security (e.g. Board Resolution).		
10.	List of potential investors (where applicable).	<input type="checkbox"/>	
11.	Term Sheet indicating the terms and conditions of the security.	<input type="checkbox"/>	
12.	Demonstration by the Underwriter of the issue of its compliance with the Commission's Guidelines for Underwriters and Issuers of Asset Backed Securities .	<input type="checkbox"/>	

Signature of Designated Person

Date

** Please note that all fees are payable at the submission of the application and are **non-refundable**. Additionally, please submit the completed checklist together with the application.*