



STATEMENT OF SUBSTANCE & PURPOSE ON
TRINIDAD AND TOBAGO SECURITIES AND EXCHANGE COMMISSION'S
DRAFT PORTFOLIO MANAGER BY-LAWS, 2020

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BACKGROUND

Upon the enactment of the Securities Act Chapter 83:02 (“the Act”) in 2012, the Trinidad and Tobago Securities and Exchange Commission (“the Commission”) obtained the power to conduct compliance reviews of its registrants. In exercising this power, the Division of Compliance and Inspections (“C&I”) conducted compliance reviews of seven investment advisers (“IAs”) between 2016 and 2017. Of the reviews undertaken, staff of the Commission (“Staff”) found that some of these IAs were operating contrary to their registration status, and appeared instead to be carrying out broker-dealer (“BD”) activities, based upon the interpretation of what such activities entailed. Section 4 of the Act provides as follows:

“broker-dealer” means a person engaging in, or holding himself out as engaging in, the business of- (a) effecting transactions in securities for the account of others; . . .”

“investment advice” means advice with respect to an investment in, or the purchase, sale or holding of, a security”;

“investment adviser” means a person engaging in, or holding himself out as engaging in, the business of providing investment advice, ”.

Having regard to the above definitions, Staff are of the view that only registered BDs are permitted to effect transactions on the account of others, while *registered IAs are permitted to only provide investment advice in respect of investment in, purchase, sale or holding of a security.*



Staff however, considered that it may be beneficial to the Securities Market to allow registered IAs to conduct some activities of a “portfolio manager”. Staff conducted research on legislative requirements in other jurisdictions and concluded that the business of a portfolio manager is not conceptualised within the categories of registrants under the Act. To treat with this gap in the legislative framework, the Commission has adopted a two-tiered approach to address the issue:

1. Market guidance and a limited time exemption

In the short term, the Commission issued a Circular Letter in December 2019 to all registered IAs highlighting the activities that require registration as a BD. Further, IAs were informed that the Board may grant exemptions (upon application), on a case by case basis, from the requirement to register as a BD under section 51(1), to registered IAs who are conducting any one or a combination of the following (BD) activities:

- a. instructing a local or foreign broker dealer to effect transactions on behalf of the IA’s clients, based on the investment decision made by the client after consideration of the IA’s advice;
- b. having non-discretionary control of client portfolios and compensated via investment advisory or asset/portfolio management fees.

Registered IAs who are conducting the identified BD activities were given the following options: (1) cease and desist all BD activity, (2) seek exemption for activities outlined above, or (3) apply within 6 months for registration as a broker dealer. The interim regularization exemptions, if granted, are effective for a period of 18 months (commencing December 3rd 2019), or until the appropriate amendments are made to the securities legislation.

2. Creation of By-laws for Portfolio Manager

As a long-term measure to support securities market development, the Commission sought to develop a new sub-category of BD (portfolio manager), to regulate wealth/portfolio management activities. In accordance with section 148 of the Act, Staff are seeking to create a sub-category of BD, in the form of By-laws for the business of a Portfolio Manager. These By-laws seek to establish, *inter alia*, the registration requirements, permitted



activities, minimum capital requirements and conduct of business rules for portfolio managers.

Staff are of the view that these proposed By-laws are suitable for Trinidad and Tobago's securities market and are consistent with international best practice.

Legislative Requirements

Section 148 provides that the Minister of Finance may, on the recommendation of the Commission, make By-laws as set out in the provision. Section 149 requires that the Commission engage in public consultation prior to effecting a By-law.

KEY POLICIES CONTAINED WITHIN THE PROPOSED PORTFOLIO MANAGER BY-LAWS

1. Registration

- i. A new sub-category of broker-dealer was created, permitting this person to carry on business of a portfolio manager only.
- ii. Current broker-dealers can be a portfolio manager provided that they meet the requirements of a restricted broker-dealer.

2. Capital Requirement

There is a two-tier capital requirement for restricted broker-dealers (portfolio manager):

- i. seventy-five thousand dollars, where a portfolio manager provides non-discretionary portfolio management services only; and
- ii. one hundred and twenty-five thousand dollars where a portfolio manager provides discretionary portfolio management services or a combination of discretionary or non-discretionary portfolio management services.

The following factors were taken into consideration in determining the capital requirement recommended in these By-laws:

- the PM will not be executing trades on behalf of clients and will therefore not be exposed to clearing and settlement risk from acting as an agent and not exposed to market risk from acting as a principal;



- These By-laws require portfolio managers to hold client assets at a third-party custodian, and holding and use of client funds by BDs are regulated by section 107 of the Act;
- Portfolio managers are not exposed to underwriting risk as are BDs who may conduct business as an underwriter; and
- Further, By-law 58 of the Securities (General) By-laws requires segregation of client securities from that of a BD.

3. Permitted Activities

The new sub-category of BD created does not allow for the full operational ambit of a BD registered under section 51 of the Act. As such, the activities being allowed under the restricted BD (portfolio manager) are constrained to activities that are typically within the remit of a portfolio manager.

4. Continuous Disclosure

Created financial statement requirements similar to what is contained in the Act and General By-laws.

5. Books and records

Created books and records requirements similar to what is contained in the General By-laws for a portfolio manager.

OVERVIEW OF THE BY-LAWS

PART I of these By-laws, comprising Clauses 1 to 5, outlines the connection with these By-laws to the Securities Act 2012 and the Securities (General) By-laws 2015. This Part also gives definitions for key terms that have not previously been defined in the securities legislation and which are pertinent to these By-laws, including definitions of “discretionary authority”, “investment management documents” and “portfolio manager”.



PART II of these By-laws, comprising Clauses 6 to 9, outlines the fiduciary duties of a portfolio manager and its senior officers, employees and delegates, the composition of directors of a portfolio manager and the duty to submit to the Commission, information related to portfolio management services.

PART III of these By-laws, comprising Clause 10, outlines the registration requirements and describes the categories of registration permitted to carry on the business of a portfolio manager.

PART IV of these By-laws, comprising Clause 11, covers the eligibility requirements for a portfolio manager and establishes the capital requirements and registration, renewal and reinstatement criteria.

PART V of these By-laws covers authorization of a portfolio manager by the Commission.

PART VI of these By-laws defines the permitted activities of a portfolio manager.

PART VII of these By-laws, comprising Clauses 15 to 19, covers the internal controls a portfolio manager must implement for its operation. Clause 15 requires the establishment of a compliance function responsible for developing, assessing, monitoring and reporting on various aspects of compliance with internal policies and procedures, laws and regulations. Clause 16 requires an assessment of the internal controls and processes at least every two years, while Clause 17 states criteria required if an internal auditor of the portfolio manager conducts the assessment on internal controls and processes. Clauses 18 and 19 highlight that key duties and functions of the portfolio manager must be appropriately segregated.

PART VIII of these By-laws covers the continuous disclosure obligations of a portfolio manager. Clause 20 stipulates that requirements for financial statements for broker-dealers in the Act and General By-laws also apply to a portfolio manager. Clause 23 covers the filing of material filed abroad.

PART IX of these By-laws, comprising Clauses 24 and 25, outlines the maintenance of accurate books and records.



PART X of these By-laws, comprising Clauses 26 to 33, covers conflicts of interest. Clause 26 gives guidance on general duties relating to conflicts and areas to be covered by a portfolio manager's policies and procedures. Clause 28 outlines general disclosure obligation while clause 29 requires disclosure of interests in investments or holdings in securities and any interests in special purpose arrangements by the portfolio manager, its senior officers, investment committee members, agents and employees. Clause 30 covers recusal from meetings where conflicts of interest may arise. Clause 31 covers rebates and soft commission arrangements. Clauses 32 and 33 cover the general duty with respect to transactions with related parties.

PART XI of these By-laws, comprising Clauses 34 to 47, relates to the conduct of business of a portfolio manager. Clauses 34 to 36 highlight the duty of care of a portfolio manager. Clauses 37 to 39 outline investments with portfolio mandates. Clause 40 outlines defensive positions and the procedure when a defensive action is taken. Clause 41 is a general clause which states that all transactions carried out by or on behalf of the clients shall be at arm's length terms and executed on the best available terms. Clause 44 deals with order allocations. Clause 46 requires portfolio managers to enter into an investment agreement with clients before providing any services. Clause 47 outlines the contents of the investment management agreement.



SCHEDULES TO THE BY-LAWS

SCHEDULE I: Fee Schedule



REFERENCES

1. Securities Act Chap. 83:02;
2. Securities (General) By-Laws, 2015;