



Annual Schedule of Planned Procurement Activities

Financial Year 2024 to 2025

No.	Project Number	Project Name	UNSPS C Code Level 3	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period	Contract Type
1	CCE-ASPPA-2025-001	Consultant Strategic Project-Stakeholder Consultation Framework	80172000	Procurement of Consultancy Services for Stakeholder Communication/Consultation Framework	Feb-25	Sep-25	Six Months- One Year	Limited Bidding	N/A	Fixed Price Contract
2	CCE-ASPPA-2025-002	Website Redesign	81112100	Contracted services to update and redesign the TTSEC website	Oct-24	Jan-25	4 Months	Single Source	N/A	Fixed Price Contract
3	CCE-ASPPA-2025-003	Hosting of Events	90111600	Hosting of Conference, Seminars and Stakeholder Sessions- All-inclusive Venue- Catering, Audio Visual Equipment, Parking	As Required based on event approval	N/A	N/A	Limited Bidding/Single Source	N/A	Purchase Order
4	CSD-ASPPA-2025-004	Solution- Replacement of the ERMS	43232200	Procurement of a replacement solution for the current Electronic Records Management Software	Jan-25	May-26	18 months	Limited Bidding	10 Days	Fixed Price Contract
5	CSD-ASPPA-2025-005	Travel & Subsistence	90121500	Travel agency for airfare and hotel	As Required	As Required	As Required	Single Source	N/A	Purchase Order
6	CSD-ASPPA-2025-006	Conference, Functions, Meetings	90101700	All-inclusive venue for the hosting of events	As required, Based on approval to host the event	As Required	As Required	RFQ Method	N/A	Purchase Order
7	CSD-ASPPA-2025-007	Insurance for vehicle	84131600	Renewal of Motor Vehicle Insurance	Jan-25	One Year Renewal	One Year Renewal	Single Source	N/A	Fixed Price Contract
8	CSD-ASPPA-2025-008	Janitorial services	76111500	Janitorial - office cleaning	May-25	May-26	One year contract	Limited Bidding	N/A	Fixed Price Contract
9	CSD-ASPPA-2025-009	Security	92121500	Security service	July-25	One Year Renewal	One Year Renewal	Single Source	N/A	Fixed Price Contract
10	CSD-ASPPA-2025-010	Uniforms	53102700	Female Staff uniforms (required)	Oct-24	Mar-25	N/A	Single Source	N/A	Purchase Order
11	CSD-ASPPA-2025-011	Motor Vehicles	25101500	Purchase of New Motor Vehicles for the Commission	Dec-24	Feb-25	N/A	Limited Bidding	N/A	Purchase Order
12	CSD-ASPPA-2025-012	Indoor Air Quality	81171900	To conduct an indoor air quality assessment for the Commission	Jul-25	Sep-25	6-8 Weeks	Limited Bidding	N/A	Purchase Order

Important Notice: In accordance with Section 27 of the Public Procurement and Disposal Act 2015, as amended, (Information of Possible Forthcoming Procurement), suppliers and contractors are asked to note that the publication of this notice does not: (a) constitute a solicitation, (b) oblige the office to issue a solicitation, and (c) confer any rights on suppliers or contractors.



Annual Schedule of Planned Procurement Activities

Financial Year 2024 to 2025

No.	Project Number	Project Name	UNSPS C Code Level 3	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period	Contract Type
13	CSD-ASPPA-2025-013	Office Upgrade	56101500	Office Renovations, Furniture and Equipment	Dec-24	Mar-25	6-8 Weeks	Limited Bidding	N/A	Purchase Order
14	CSD-ASPPA-2025-014	IOSCO Membership	94101500	Annual IOSCO Membership Fees	Jan-25	Jan-25	One year membership	Sole Source	N/A	Purchase Order
15	CSD-ASPPA-2025-015	Hospitality Services	80161500	One-year contract for hospitality/ office attendant services	Dec 2024	One Year Contract	One Year Contract	Limited Bidding	N/A	Fixed Price Contract
16	HR-ASPPA-2025-016	Recruiting- Temporary	80111600	Recruitment services for temporary Staff	Jun-25	N/A	As Required	Limited Bidding	N/A	Framework Agreement
17	HR-ASPPA-2025-017	Training & Seminars	86132000	Training facilitator/institute, registration fees	As Required	As Required	As Required	RFQ Method/Single Source/ Sole Source	N/A	Purchase Order
18	HR-ASPPA-2025-018	Temporary Engagement	80101500	Contract for Service	As Required	As Required	6 Months	Limited Bidding	N/A	Fixed Price Contract
19	IM-ASPPA-2025-019	IM services - Leasing contracts	44101501	Renewal of leasing contract for two Photocopiers	Jun-25	N/A	Three-year renewal	Single Source	N/A	Leasing Contract
20	IM-ASPPA-2025-020	Project- Computer hardware	43211500	Purchase of new laptop hardware and peripherals	Jun-25	TBD	N/A	Limited Bidding	N/A	Fixed Price Contract
21	IM-ASPPA-2025-021	Software Renewal	43231500	Renewal of Fortinet Networking Software Licenses	Aug-25	One year renewal	One year renewal	Limited Bidding	N/A	Purchase order
22	IM-ASPPA-2025-022	Software Renewal	43231500	Renewal of Lantaria Service Level Agreement - Effective Staff HRIS	Oct-24	One year renewal	One year renewal	Sole Source	N/A	Purchase order
23	IM-ASPPA-2025-023	Software Renewal	43231500	Veritas Netbackup - Backup and Recovery Software	Mar-25	One year renewal	One year renewal	Limited Bidding	N/A	Purchase order
24	IM-ASPPA-2025-024	Project-Servers	26111700	Renewal of UPS maintenance/support and battery replacement	Nov-24	One year support	One year support	Single Source	N/A	Purchase order
25	IM-ASPPA-2025-025	Software Renewal	43231500	Microsoft Open Value Agreement/Software Assurance	Mar-25	One year renewal	One year renewal	Limited Bidding	N/A	Purchase order
26	IM-ASPPA-2025-026	Software Renewal	43231500	Nitro PDF Licences	Jul-25	One year renewal	One year renewal	Single Source	N/A	Purchase order
27	IM-ASPPA-2025-027	Software Renewal	43231500	Convene Board Management Software	Sep-25	One year renewal	One year renewal	Single Source	N/A	Purchase order

Important Notice: In accordance with Section 27 of the Public Procurement and Disposal Act 2015, as amended, (Information of Possible Forthcoming Procurement), suppliers and contractors are asked to note that the publication of this notice does not: (a) constitute a solicitation, (b) oblige the office to issue a solicitation, and (c) confer any rights on suppliers or contractors.



Annual Schedule of Planned Procurement Activities

Financial Year 2024 to 2025

No.	Project Number	Project Name	UNSPS C Code Level 3	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period	Contract Type
28	IM-ASPPA-2025-028	Software Renewal	43231500	Logic Manager Software	Jul-25	One year renewal	One year renewal	Single Source	N/A	Purchase order
29	IM-ASPPA-2025-029	Software Renewal	43231500	Vulnerability management solution	Jul-25	One year renewal	One year renewal	Single Source	N/A	Fixed Price Contract
30	IM-ASPPA-2025-030	Consultant- Cyber Security	80101500	Consultant to do a cyber security assessment	Jan-25	Jun-25	N/A	TBD	N/A	Fixed Price Contract
31	IM-ASPPA-2025-031	Solution- IT security, monitoring and management	43231500	Endpoint Detection and Response (EDR) software and Managed Detection and Response (MDR)	Nov-24	Mar-25	N/A	Limited Bidding	N/A	Fixed Price Contract
32	IM-ASPPA-2025-032	Solution- Backup solution	43212200	Replacing backup solution	Jan-25	Jun-25	N/A	Limited Bidding	N/A	Fixed Price Contract
33	IM-ASPPA-2025-033	Project- Intranet	81111500	Consultancy for the intranet redesign	Nov-24	Mar-25	6 Months	Limited Bidding	N/A	Fixed Price Contract
34	ACCT-ASPPA-2025-034	Solution- Accounting	43231500	Replacement of the Accounting Solution used by the Commission	Jan-25	Mar-25	3 Months	Limited Bidding	N/A	Fixed Price Contract
35	SPP-ASPPA-2025-035	Solution- Project Management	43232400	Acquisition of a collaborative project management solution	Mar-25	May-25	3 Months	Limited Bidding	N/A	Purchase Order
36	PRP-ASPPA-2025-036	Solution-Liquidity and risk-based capital	43232400	Software Purchase- Data Solution	Jan-25	Sep-25	6-9 Months	Limited Bidding	N/A	Fixed Price Contract
37	C&I-ASPPA-2025-037	Solution-Know Your Customer Screening Solution	43232401	Subscription Purchase- KYC Screening	Jan-25	Dec-25	1 year	Single Source	N/A	Fixed Price Contract
38	CEO-ASPPA-2025-038	Leadership Training	80101700	Strategic Leadership and Team Development Programme	Apr-25	Sep 2025	6 Months	Single Source	N/A	Fixed Price Contract
39	IA-ASPPA-2025-039	Audit	80101511	Professional Service for Network Security and Monitoring Co-Sourced Internal Audit	Feb-25	July 2025	6 Month	Limited Bidding	N/A	Fixed Price Contract
40	IM-ASPPA-2025-040	Network Infrastructure	81111800	Supply and Install of New Network Infrastructure, including Firewalls, Switches and Access Points	Aug-2025	Mar 2026	8 Months	Limited Bidding	N/A	Fixed Price Contract
41	CSD-ASPPA-2025-041	HVAC Engineer	72151204	Review existing HVAC infrastructure and recommend solutions to solve current issues	July 2025	Sep 2025	4 Months	Limited Bidding	N/A	Fixed Price Contract

Important Notice: In accordance with Section 27 of the Public Procurement and Disposal Act 2015, as amended, (Information of Possible Forthcoming Procurement), suppliers and contractors are asked to note that the publication of this notice does not: (a) constitute a solicitation, (b) oblige the office to issue a solicitation, and (c) confer any rights on suppliers or contractors.



Annual Schedule of Planned Procurement Activities

Financial Year 2024 to 2025

No.	Project Number	Project Name	UNSPS C Code Level 3	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period	Contract Type
42	CSD-ASPPA-2025-042	HVAC Works	72151207	Upgrading HVAC system	TBD	TBD	TBD	TBD	N/A	Fixed Price Contract

Important Notice: In accordance with Section 27 of the Public Procurement and Disposal Act 2015, as amended, (Information of Possible Forthcoming Procurement), suppliers and contractors are asked to note that the publication of this notice does not: (a) constitute a solicitation, (b) oblige the office to issue a solicitation, and (c) confer any rights on suppliers or contractors.